



Friends Extra General Meeting
Minutes
Wednesday 23rd October 2024 7.30pm

Attendees: Izzy Norman, Sarah Draisey, Becca Howes, Johanna, Nicola Newman and Mady Silcock.

Apologies: Holly Duerden and Elea

Sarah explained the reason for holding the EGM was that Leah has stepped down as Chairman, and that we had still to elect a replacement for Helen as Treasurer.

Election of Officers

- Chairman – Sarah Draisey was proposed by Izzy and seconded by Becca, Sarah is happy to stand
- Vice Chairman – at this stage it is felt that we do not need a Vice Chairman, we can look again later in the year if we feel we need one.
- Treasurer – Izzy was proposed by Sarah and seconded by Mady, Izzy is happy to stand.
- Vice Treasurer – Nichola was proposed by Sarah and seconded by Johanna. Nichola is happy to stand.
- Secretary – Becca was proposed by Sarah and seconded by Johanna. Becca is happy to stand.
- Committee – it was proposed that the committee remain as was voted in on the AGM. We can add committee members after holding an informal meeting.
- Accountant – Becca or Sarah to speak to Emily Talbot to check that she will be happy to audit the accounts again this year.

A.O.B

- Committee Members/Year Reps – we have gone through and suggested two reps for each year group. Suggestion is to invite them to an informal meeting on Thursday 7th November at The Globe. Sarah to send out messages to the people.
- Discussions over the Friends WhatsApp group – whether to have a committee group and then use the existing one for volunteers. Will see what happens with the informal meeting and then decide from there
- Drop Box – we need to ask Leah for the log in details so that we can all gain access to the information that we need. We need to ensure that the information is kept there for future committees to use.
- How to get new volunteers – Johanna suggested we speak to parents at events we are holding and get them signed up. Mady suggested having a war time type poster with 'We need You' aimed at Dads. Mady also mentioned that there used to be vouchers handed out when the new intake was coming to the initial meeting at school to give them a free cup of tea and cake – perhaps we could look at this
- School Lottery – Izzy to look into this and report back with information
- Wording from Bank for minutes – Izzy to ask Helen to provide the text for the minutes.
- Charity Commission Certificate -Sarah has looked at applying for a banner that will go on the school gates, which will be free and will include 3 or 4 pockets that we can put

posters on, but they need a copy of the Charity Commission Certificate. It was thought that Helen might have this – Izzy to ask Helen.

Meeting closed at 20.17